

# Transportation & Parking Services

## Ratepayer Board

October 9, 2007  
1:00-3:00pm  
UCen Lobero Room

1. Roll Call 1:00PM
2. Introduction of Guests
3. Approval of the Minutes
4. Update from the Chair
5. Transportation & Parking Services Outlook – Director, Robert Defendini
6. 2006-07 Operations Budget Actuals & Reserves
7. 2007-08 Projected Operations Budget & Reserves
8. Future Agenda Items
9. Public Comment  
*(Any member of the public may address the Board for up to 2 minutes on a parking related item not scheduled elsewhere on the agenda.)*
10. Adjournment 3:00PM

1 **Parking Ratepayer Board**  
2 **October 9, 2007**  
3 **Minutes**

4  
5 **Members Present:** Kostas Goulias, Marguerite Bouraad-Nash, Kate Deutsch, Marti  
6 Lopez, Richard Church, Corey Huber, and Stephanie Brower

7  
8 **Staff Present:** Laura Condon, Robert Defendini, Bob Silsbee, Marc Fisher, and Dolly  
9 Smith

10  
11 **I. Roll Call**

12 The meeting was called to order at 1:05PM with Board members Perrin Pellegrin and  
13 Joe Harkins unable to attend.

14  
15 **II. Introduction of Guests**

16 The following guests attended:

- 17 • Sydney Roberts, Labor Relations
- 18 • Marilyn Dukes, Associated Students (AS)
- 19 • Theresa Calles, Transportation & Parking Services (TPS)
- 20 • Betty Nye, TPS
- 21 • Carla Perez, Educational Opportunity Program (EOP)
- 22 • Chris Weber, AS
- 23 • Vic Cox, 93106
- 24 • Bob Stevenson, Electrical & Computer Engineering (ECE)
- 25 • Kate Chambers, Arts & Lectures
- 26 • Doug Morgan, Economics

27  
28 **III. Approval of the Minutes**

29 The minutes from the July 16, 2007 meeting were approved unanimously.

30  
31 **IV. Outlook for Transportation & Parking Services (TPS) – Director, Robert**  
32 **Defendini**

33 The TPS Director, Robert Defendini presented TPS Vision & 1-6 years Plan from his  
34 notes:

35  
36 My vision is to provide our campus community as well as visitors and invitees high  
37 quality transportation and parking services as well as customer support that will enhance  
38 the overall image of the university.

39  
40 My goals are to give staff all the tools (training, equipment, leadership, recognition and  
41 facilitation) that will enable them to provide these high quality services.

42  
43 Plan for 1-3 Year

- 44 • Familiarize himself with TPS staff and campus constituents
- 45 • Manage the budget, structure, business model
- 46 • Build campus customer relations
- 47 • Make staff organization more realistic, efficient through realignment
- 48 • Consolidate staff positions and duties by combining job descriptions
- 49 • Improving performance gaps
- 50 • UCSB budget process – learning it and contributing to it

- 51 • Customer core service – Based on allocated funding, develop and implement
- 52 field services staffing for events at no cost to customers as a base line. Anything
- 53 beyond Core Service will be billable according to current/updated pricing scheme
- 54 • Review/revise parking space allocations
- 55 • Create interactive campus map for customers to see the event location and
- 56 parking, capacity of parking, way-finding from parking to venue
- 57 • Move TPS to Mosher Alumni House – puts all staff at one location
- 58 • Replace the old pay stations with Lukes which are more user friendly
- 59 • Develop customer outreach and communication
- 60 • Develop and implement Courtesy Notice Enforcement Module – instead of a fine,
- 61 it is a nice friendly warning for those that park improperly the first time
- 62 • Develop and implement a 10 year maintenance plan for parking lots and
- 63 structures
- 64 • Replace outdated Enforcement handheld units
- 65

#### 66 Plan for 4-6 year

- 67 • Continue efforts to transform business practices so that the organization is
- 68 streamlined yet maximized for efficiency and follows UC policies
- 69 • Continue organizational assessment to streamline and accurately align of staff
- 70 • Develop Luke pay machines usage procedures and standards
- 71

#### 72 **Board inquiries and comments**

##### 74 Pay Stations

75 Board member Bouraad-Nash stated:

- 76 • How long have the older pay stations been at UCSB?
- 77 • Do the Lukes work? The older pay stations have been defective, inefficient
- 78 • There were maintenance problems for the pay stations in the past. Will there be
- 79 maintenance problems with the new pay stations?
- 80 • How much will the replacement cost of the pay stations?
- 81

82 Director Defendini:

- 83 • The older pay stations were installed 5 years ago and were already one or two
- 84 years old at the time
- 85 • Lukes have color screens which are more user-friendly, they are faster, and used
- 86 in cities throughout the nation
- 87 • The new pay stations (“Lukes”) are currently at 22 Parking. The Director invites
- 88 the Board to test them
- 89 • He does not know the maintenance usage because it depends on usage by
- 90 customers Events may determine the reliability
- 91 • The out-dated machines will be replaced. TPS will send this to the Board
- 92

93 Bob Silsbee reported the \$1 million spent on the pay machines was for the

94 infrastructure of the pay machine system.

95

##### 96 Parking Inventory and Demand

97 Chair Goulias stated:

- 98 • 22 Parking is underutilized and he would like to see how TPS plans to fill the
- 99 structure in order to increase permit revenues

- 100       • The Director does not need to do his own parking assessment because this has  
101       been by different groups: Long Range Development Plan and the Parking  
102       Ratepayer Board  
103

104       Parking Information Kiosk

105       Board member Church stated visitors have reported to him that they cannot find the info  
106       kiosk in the Mesa 22 Parking structure because it is in the bottom of the structure, which  
107       is not easy to find nor convenient.  
108

109       Board member Church inquired if the information kiosk would be made easier to find?  
110

111       Associate Vice Chancellor (AVC) of Campus Design & Facilities, Marc Fisher, stated  
112       UCSB is considering two options:

- 113       • Installing a new information kiosk in University Plaza (near Cheadle and  
114       Campbell Hall) as a curbside kiosk  
115       • Moving it into the base of the Mosher Alumni House as a parking information  
116       office  
117

118       AVC Fisher reported either of these options is expected to be implemented spring 2008.  
119

120       **Board Response to the TPS Director's Outlook**  
121

122       General Response

123       Chair Goulias stated:

- 124       • The Director emphasizes events, which the Board is not interested in as they are  
125       not in the scope of the Board  
126       • He is disappointed by the plan because it does not mention the parking  
127       ratepayers (faculty, staff, students)  
128       • The Director said that he wanted to review who the customers are; the Board  
129       claims they are the customers  
130       • Who else are the TPS customers?  
131       • The Director needs to convince the Board that there are other customers  
132       • Do the customers create more revenue?  
133       • Is the campus doing public relations?  
134       • There are 26,000 parking ratepayers on campus  
135       • He is surprised that the Director needs to do a census of customers when the  
136       parking ratepayers are the majority  
137

138       Board member Church stated:

- 139       • He welcomed the Director aboard  
140       • What is it that the Director is taking 1-3 years to learn? From the outset, he is  
141       making decisions already.  
142       • It appears as though the Board is a side venture to the Director instead of a  
143       central part of the Director's review and recommendations  
144

145       Board member Brower stated:

- 146       • Students, staff, and faculty who need to come to campus are forced to drive and  
147       park here because of the location and lack of alternative transportation  
148       • People continue to pay for parking at UCSB and deal with the unfair parking  
149       system because they have no other option

- 150
- 151
- 152
- 153
- 154
- 155
- 156
- 157
- 158
- 159
- 160
- She would like the Director's "reorganization and realignment" change the parking rate structure for staff, faculty and students
  - Parking ratepayers may not take up a lot of the daily operations, but there are a lot of small, consistent problems that the ratepayers have and the Board needs to consider
  - The longer TPS waits to assess and resolve problems, that is another year that people are submitted to a system that doesn't work well
  - The Board hoped that the Director would consider that staff, faculty, and students are a big chunk of the parking revenue and make everything else work around them

161 Director Defendini responded:

- 162
- 163
- 164
- 165
- 166
- 167
- 168
- 169
- 170
- 171
- His functionality is just not parking; his job is transportation and parking services.
  - He is the Director of the whole department: Transportation, Parking, and Fines & Forfeitures
  - Parking is identified in two ways: by regular customers who buy long-term permits and visitors
  - Daily operations for regular customers are not a big issue – it is a stable operation
  - Visitors are primarily driven to the campus by events and need to be provided a service; events take up a lot of time to service

172 The Director stated he would like to present a more ratepayer-specific vision at another meeting.

173

174

175 Events – Core Services

176 Chair Goulias stated:

- 177
- 178
- 179
- 180
- 181
- 182
- 183
- 184
- 185
- The Board eliminated events from their budget and scope of work
  - The Board represents students, staff, and faculty which are the major paying customers and should drive the operations budget
  - The Board is unsure if events create parking revenue
  - There is this misconception that ratepayers will pay for a common fund for all TPS operations; this has been rejected by the Board.
  - These Parking Ratepayer Board policies are cast in stone, like the parking structures: the Board will not subsidize other functions

186 Board member Bouraad-Nash stated:

- 187
- 188
- 189
- 190
- 191
- 192
- 193
- 194
- 195
- 196
- 197
- She would like to know what free services TPS was planning on providing.
  - According to her, there are no free services at UCSB; everyone has to pay for parking
  - If visitors coming for events don't pay for parking, then someone else has to pay for them
  - Who will be paying for these core services?
  - Faculty, staff, and students pay for building and maintaining the parking structures and lots. Visitors are secondary to the purpose of the campus; the primary purpose of this campus is to teach the students, do the research, and have staff that help them do this
  - Faculty, staff, students are the primary constituency

- 198 • If the administration would like to appease the visitors in order to give the  
199 campus some money, it is up to them  
200 • Events are not the primary concern of the campus  
201

202 Board member Lopez stated:

- 203 • In the past, event expenses were embedded in parking operations; now it is  
204 separate  
205 • She suggests that the Director show how the parking revenue is being utilized  
206 • Events needs to be separate from the parking operations budget  
207

208 Board member Brower stated:

209 It is difficult to hear that Fines & Forfeitures has nothing to do with the Ratepayer  
210 Board because it is faculty, staff, and students who can't park where they need to be  
211 because visitors park in those spaces  
212

213 Board member Deutsch stated:

- 214 • Visitor parking is an issue that doesn't just affect the events like athletic games;  
215 visitors do come that will become students or are guest lecturers  
216

217 Director Defendini stated:

- 218 • Core services (events) are not parking-related  
219 • There is a core funding that is specific to events from parking revenue  
220 • Fines & Forfeitures are not related to the Parking Ratepayer Board's purview  
221 • Customer base is the campus community  
222 • Ratepayer Board can hear about either the whole system or a part of it  
223 • Lukas are much better and reduce complaints from visitors  
224

#### 225 Staff Allocation

226 Board member Church stated:

- 227 • He is concerned about separating parking from TAP and enforcement because  
228 TPS staff may be handling citations and parking permit sales; staff time allocation  
229 may not be right  
230 • There is not a clear line between the two sides of parking operations and Fines &  
231 Forfeitures  
232 • The majority of the Board recommendations don't deal with costs, but with  
233 allocation of funds  
234

#### 235 Fines & Forfeitures – Courtesy Notices

236 Board member Church stated:

- 237 • Fines policy changes may impact the parking such as the courtesy notices  
238 • It is important for the Board to know about Fines and enforcement policies so that  
239 they can discuss these issues  
240 • Ratepayers are affected with the enforcement of lots  
241

242 Board member Deutsch stated:

- 243 • She hopes the Director will not be discouraged to follow through with his ideas,  
244 however, she is concerned about the courtesy citations and how it will affect  
245 transportation alternatives  
246 • The Board needs to know that the Director's plan will not negatively affect the  
247 parking operations

- 248           • If there is a reduction in the Fines & Forfeitures budget, the Transportation  
249 Alternatives Board may ask for more money from the Parking Ratepayer Board  
250

251 Board member Bouraad-Nash stated:

- 252           • Board member Church did not say that they would reject the courtesy notice  
253 program, they just needed to be consulted  
254           • There was no consultation to the Board about this policy  
255

256 AVC Fisher reported:

- 257           • The Director has been working on a lot of different issues that led to customer  
258 complaints because of the way that citations were adjudicated. He currently is  
259 working to improve this system  
260           • The courtesy notice system includes: first infraction will now be given a courtesy  
261 notice so that people can learn the parking regulations. The second infraction will  
262 be a citation that will most likely be upheld  
263           • Most of those people that cannot use the pay stations are visitors, so making  
264 visitor parking more user-friendly will reduce complaints  
265           • TPS has been doing courtesy notices (warnings) for awhile, but it was not  
266 consistent  
267           • Citation policies fall under the Transportation Alternatives Board  
268           • He suggested the two Boards should meet together at least twice a year  
269

270 Director Defendini reported:

- 271           • The Fines & Forfeitures changes will reduce the level of appeals that are  
272 dismissed and make the citations stronger. After one courtesy, the person will  
273 receive a citation that will be upheld  
274           • The courtesy notice program is a policy that is in the process of being  
275 implemented  
276           • None of the TPS policies are set in stone  
277           • The Fines & Forfeitures budget will be balanced.  
278           • He requests that if the Board has a problem, to let the Director know and he will  
279 bring the issue to the Board  
280

#### 281 Possible Move to Mosher Alumni House

282 Board member Church stated:

- 283           • The Director's agenda includes moving TPS to the Mosher Alumni House and  
284 consolidating staff. Is not the staff already consolidated?  
285           • Is it more cost-effective to move to the Mosher Alumni House? What is the cost  
286 benefit?  
287           • The Board needs to be consulted about these issues  
288

289 Director Defendini responded:

- 290           • Parking staff are in one set of trailers located in 30 Parking, and Transportation  
291 staff are in another set of trailers located near Facilities  
292           • TPS is still analyzing the costs involved with the possible move  
293

#### 294 Further Consultation Needed between TPS and the Board

295 Chair Goulias stated:

- 296           • It is important for the Director to answer individual Board members' questions in  
297 front of the whole Board

- 298
- The Board needs to look at TPS trends, parking rates
- 299
- The Board would like to see plans for generation of revenue such as storage
- 300
- parking
- 301
- He requested the Director to inform the Board before implementing any changes
- 302
- with TPS that could affect the parking rates
- 303

304 Board member Bouraad-Nash stated:

- 305
- What TPS is currently facing is based on a long history of abuse of money and
- 306
- lack of transparency; which made people very skeptical
- 307
- The Board desires transparency and to see where the money is going
- 308

309 Board member Lopez stated:

- 310
- The Board has concerns about where does the parking money go?
- 311
- The Board would like to see that parking revenue which goes to TPS will be
- 312
- distributed back to parking in a way that is accurate, fair, and responsible
- 313

314 Director Defendini stated:

- 315
- TPS will present budgets to the Board that show where the money goes
- 316
- He currently is reviewing where different components belong such as staffing and
- 317
- budget components
- 318
- TPS is currently revising the operations budget to make it more transparent,
- 319
- easier to understand, and better aligned
- 320
- He is responsible for all parts of the department and all the budgets and making
- 321
- sure they are aligned properly
- 322
- TPS staff is working on the parking operations budget continuously
- 323
- He is learning about the budgets; they are different than what he has
- 324
- encountered before and it may take 6-8 months for him to really learn the
- 325
- budgets
- 326
- Most of his proposed initiatives do not cost any money, just time and effort by
- 327
- TPS staff. One example of this is the interactive map, which will help people park
- 328
- on campus
- 329
- In the future, he would like to create a real-time system that tells when the
- 330
- structure is full and alternative parking areas
- 331

### 332 Future of the Board and TPS

333 Chair Goulias stated:

- 334
- The Board would like the Director to report what will happen with TPS? Where
- 335
- does parking fit into TPS?
- 336
- The Board does not decide on changes for TPS; they make recommendations to
- 337
- send to the Chancellor
- 338
- He suggested the Board concentrate on reviewing and discussing the budget
- 339

### 340 **V. TPS 2006-07 Budget Actuals and Proposed 2007-08 Budget**

342 TPS distributed the TPS Operations Budget: 2006-07 Actuals, Proposed 2007-08 and

343 the Reserves Budget (please refer to Attachments A, B, and C).

344

345 Associate Director Laura Condon presented the following:

- 346
- Subscribed permit sales are expected to increase

- 347 • Transient permits are mainly Night & Weekend permits, which increased from \$2
- 348 to \$3. This increase in revenue totals to approximately \$120,000 per year
- 349 • Transient permit revenues usually increase at 3% per year
- 350 • Lock-In Assessments line item does not include the proposed undergraduate
- 351 students lock-in fee increase
- 352 • Meters were pulled in 2006-07 which lowered the meters revenue, but there will
- 353 not be any meters pulled this year, so revenue this year will not change
- 354 • \$74,000 was allocated to the Transportation Alternatives Board
- 355 • STIP: short-term interest (on reserves)
- 356 • Salaries/wages/benefits includes 50% of Director, 50% of Financial Manager and
- 357 also the 4.5% salary increases TPS staff are receiving due to union bargaining
- 358 and merit increases for non-represented staff
- 359 • Facilities Management (FM) utility expenses will be increased because of 22
- 360 Parking opening
- 361 • Indirect Cost Recovery: what is recharged by Accounting for payroll and
- 362 Administrative Services
- 363 • Lot surveys will continue this year (2007-08) to update the lot inventory report
- 364 • Spark meters are sold to Development who distributes them to donors
- 365 • Bank fees and pay machines: TPS' new server may reduce costs
- 366 • Signage: this is for maintaining the signs in front of the parking lots
- 367 • Computers: will increase for two new employees
- 368 • In-House Assistance: in 2006-07, this was what operations charged Fines for
- 369 financial assistance but this will now be adjusted in the salaries line
- 370

## 371 **Board discussion and inquiries**

### 372 Events

373 The line item "Enforcement Large Group Sales" expense consists of \$120,000, which

374 goes toward field services for large events. The ad hoc committee on parking

375 recommended this funding be allocated to enforcement for field services and it was

376 approved by the Chancellor, Henry Yang (please see Attachment "A" from the 11-28-06

377 minutes).

378

379

380 In response to Board inquiries about this \$120,000 expense, AVC Fisher responded:

- 381 • This \$120,000 funding has been earmarked for event field services ("first call" to
- 382 go to improve night and weekend services)
- 383 • The Director is in charge of managing the \$120,000 and is meeting with the
- 384 constituency to see what kind of service improvements the campus event
- 385 coordinators would like to see
- 386

387 Director Defendini reported field services, or "core services," will provide campus-wide

388 departments staffing for events.

389

390 Board Discussion stated:

391

392 Board member Bouraad-Nash stated:

- 393 • The intent of this committee was not to pay for additional services; it is to defray
- 394 the cost of parking
- 395 • The Chancellor was poorly advised on the night and weekend issue

- 396
- 397
- 398
- 399
- 400
- The Board does not agree with the Chancellor's approved recommendation for the \$1 increase for night and weekend parking to go to events
  - The Board will not raise the ratepayer parking fees if there is this differential treatment between ratepayers and visitors
  - She recommended TPS take the \$120,000 and use it for parking

401

402 Chair Goulias stated:

- 403
- 404
- 405
- 406
- 407
- 408
- The Board is not likely to raise rates for ratepayers if there is not additional revenue coming in from other sources, however they have debt to pay off for parking structures
  - There was an ad hoc committee on parking that met a couple times last year and does not exist anymore, which considered the event coordinators' opinions and made recommendations to the Chancellor

409

410 Transient Permit Revenue

411 Board member Church requested the breakdown of types of transient permits: how many daily permits, short-term permits, and how much is sold in person and at the pay stations.

412

413

414

415 Director Defendini stated TPS will develop a model of transient permits to present to the Board.

416

417

418

418 **Debt Service**

419

419 TPS and Bob Silsbee, Planning Resource Manager reported:

420

421

422

423

424

425

426

427

428

- The \$2.96 million of projected net operating income will not meet the debt service (1.25) for this year
- The debt owed for parking structures in 2007-08 is \$2.4 million, and the debt service coverage (1.25) needs to \$3.18 million
- TPS needs to raise an additional \$56,000 this year in order to cover the debt service, which would be about equal to a \$1 increase of the monthly parking rate

429

430

431

431 **Board discussion and inquiries**

432

433

434

435

436

437

438

439

439 Board member Bouraad-Nash stated TPS would be able to cover the debt service if there was not the \$120,000 taken out of the parking operations budget

440

440 \$74,000 Allocation to Transportation Alternatives Program

441

441 AVC Fisher suggested the \$74,000 allocated to Transportation Alternatives Program (TAP) could be taken out of the reserves instead, which would not affect the net operating income directly.

442

443

444

445

445 Board member Church stated he was interested in taking the \$74,000 out of the reserves budget.

446 Lot Maintenance – Library and Chemistry Service Lots

447

447 Board member Church inquired:

448

449

450

451

- What part of the Library and Chemistry service lots does TPS need to maintain?

- Does the Chemistry service include any parking spaces?

- Does this Library service lot maintenance include the access roads to the lots? If so, maybe TPS should abandon these two service lots

446 • Are most of the spaces used for delivery?  
447

448 AVC Fisher responded:

- 449 • The Library and Chemistry service lots are used by Exempt-plated vehicles  
450 belonging to Facilities Management and the Exempt-plated licenses have a  
451 permit cost
- 452 • The 20 or 30 minute spaces require permits when delivering to the Library and  
453 Chemistry

454  
455 Possible TPS Move to the Mosher Alumni House

456 In response to Board queries, Director Defendini reported:

- 457 • The university does not provide relocation expenses to the department if they  
458 move to the Mosher Alumni House
- 459 • Any expenses related to the move will be taken out of the reserves
- 460 • The possible move to the Alumni House is in the conceptual phase; TPS is  
461 uncertain if this move would be viable

462  
463 Storage Room Upgrade

464 In response to Board inquiries, Director Defendini reported:

- 465 • The Storage Room Upgrade is to renovate the storage room in 10 Parking for a  
466 TPS staff member who works there on the pay machines
- 467 • The storage room has uneven flooring that needs to be fixed. The staff member  
468 also needs modular furniture
- 469 • TPS expects that they will not have a storage room in the Mosher Alumni House  
470

471 Parking Trailers Renovations

472 In response to Board queries, Director Defendini reported he has put a hold to the  
473 Parking Services' renovations to the trailers in the hope that they will be moving to the  
474 Mosher Alumni House and can use that funding for renovating the Alumni House  
475 instead.

476  
477 AVC Fisher reported:

- 478 • TPS is looking at purposes for the entire bottom floor of the Mosher Alumni  
479 House, which is currently available and unfinished; it makes up 8,000 square feet
- 480 • TPS needs to analyze space needs, cost of development, and arranging if it  
481 would be leased or another arrangement
- 482 • TPS will bring the analysis to the Board when it is available
- 483 • This move would bring needed space and upgraded workplace conditions, which  
484 TPS is in very much need (cubicles are smaller than most on campus, work  
485 conditions are difficult)

486  
487 **VI. Future Agenda Items**

488 Board member Bouraad-Nash stated when the Board approved some funding going to  
489 the infrastructure project, a certain amount was not agreed upon; the Board needs to  
490 agree upon on an amount.

491

492 Future meetings will cover:

- 493 • Budget and Parking Rates
- 494 • Infrastructure (Multiple Systems Renewal Project)
- 495 • Core Funding ("Chancellor's Contribution")

- 496 • Disabled Students Parking
- 497 • Funding for Core Services (Enforcement Large Group Sales)

498

499 **VII. Public Comment**

500 Kay Chambers, Arts & Lectures, stated:

- 501 • She is very interested in the Board's discussion of the night and weekend parking
- 502 rate and appreciates their openness
- 503 • She, and others, were delighted with the Chancellor's approval that the night and
- 504 weekend parking rate increase would go to improve service

505

506 Doug Morgan, Economics, inquired of the Director:

- 507 • If the Director has attended any parking conferences since he started working at
- 508 UCSB? Director Defendini stated he had not since he came to UCSB, but
- 509 previously he had.
- 510 • What he would do about the excessive speed people drive in the parking
- 511 structures? Director Defendini responded that one thing TPS has done to
- 512 mitigate speeding is painting the corners so that it would make a loud noise when
- 513 vehicles turn the corner. Director Defendini stated one thing that could be done is
- 514 to put speed bumps or dots, but speed bumps may cause vehicles to hit the
- 515 ceiling.
- 516 • Why does TPS need a Financial Manager when they already have the help of
- 517 Bob Silsbee, Business Services? Director Defendini stated TPS needs a
- 518 manager to take care of the financial staff and provide a liaison with senior
- 519 management.

520

521 **XI. Adjournment**

522 The meeting was adjourned at 3:00PM.

**Attachment "A"**  
**TPS Operations Budgets**  
**Budget 2006-07**  
**Actual 2006-07**  
**Projected 2007-08**

	<b>Budget 2006-2007</b>	<b>Actual 2006-2007</b>	<b>Projected 2007-2008</b>
<b>REVENUES &amp; RECHARGES</b>			
Subscribed Permits	\$2,470,000	\$2,488,144	\$2,510,000
Transient Permits <sup>1</sup>	\$1,487,079	\$1,539,152	\$1,705,326
Lock-In Assessments <sup>1</sup>	\$209,000	\$216,975	\$222,975
Meters	\$100,000	\$67,935	\$69,800
Departmental Recharges <sup>2</sup>	\$300,000	\$397,260	\$330,000
<b>Additional Allocations</b>			
Campus Contribution <sup>3</sup>	\$250,000	\$250,000	\$176,000
STIP	\$152,000	\$250,494	\$200,000
Chancellor Loan Repayment	\$42,987	\$43,137	\$0
Halloween Reimbursement <sup>4</sup>		\$36,461	\$46,000
Carry Forward		\$299	
<b>TOTAL REVENUE</b>	<b>\$5,011,066</b>	<b>\$5,289,857</b>	<b>\$5,260,101</b>
<b>EXPENSES</b>			
<b>Salaries/Wages/Benefits<sup>5</sup></b>	<b>\$892,009</b>	<b>\$802,047</b>	<b>\$1,020,421</b>
<b>Campus Services/Recharges</b>			
FM Labor for Lot Maintenance	\$230,705	\$276,262	\$287,830
FM Utility <sup>6</sup>	\$163,500	\$104,954	\$163,500
FM JA & BM	\$40,470	\$37,398	\$38,573
Police Security recharges	\$10,000	\$10,910	\$10,000
Enforcement Large Group Sales <sup>7</sup>	\$0	\$0	\$120,000
Common Fund/Insurance/Mail/HR	\$17,265	\$12,816	\$12,400
Indirect Cost Recovery	\$29,000	\$28,250	\$25,000
IS&C	\$12,982	\$5,573	\$6,300
Communication Services	\$11,720	\$8,406	\$9,000
Transportation Services	\$13,592	\$25,881	\$27,700
Central Stores/Furniture Services	\$9,908	\$6,844	\$7,300
Other (Artworks/Printing)	\$2,629	\$3,141	\$2,800
<b>Total Campus Recharges</b>	<b>\$541,771</b>	<b>\$520,435</b>	<b>\$710,403</b>
<b>Contractual Services</b>			
Lot Surveys <sup>8</sup>	\$0	\$0	\$24,000
Trolley / Shuttle/Stack	\$0	-\$4,120	\$0
Sparks Parking Meters	\$0	\$9,000	\$9,700
Permits and on-line sales	\$137,324	\$89,633	\$100,000
Bank Fees /Permit Dispensers	\$62,000	\$33,352	\$62,000
Temporary Services	\$0	\$3,010	\$0
Dispenser service/warranty	\$75,000	\$100,490	\$75,000
Signage	\$5,000	\$4,323	\$3,000
<b>Total Contractual Services</b>	<b>\$279,324</b>	<b>\$235,688</b>	<b>\$273,700</b>

**Attachment "A"**  
**TPS Operations Budgets**  
**Budget 2006-07**  
**Actual 2006-07**  
**Projected 2007-08**

	<b>Budget</b>	<b>Actual</b>	<b>Projected</b>
	<b>2006-2007</b>	<b>2006-2007</b>	<b>2007-2008</b>
<b>Other</b>			
Advertising/Promotion	\$300	\$146	\$2,000
Training/Meeting Rooms	\$2,500	\$5,524	\$9,650
Travel	\$5,500	\$1,148	\$4,000
Uniforms	\$1,700	\$1,519	\$1,500
Computers & Computer Supplies	\$8,500	\$19,276	\$25,000
General Supplies	\$13,050	\$13,358	\$18,000
Printing & Paper	\$13,000	\$17,774	\$25,000
Verizon Wireless	\$3,400	\$5,854	\$6,100
In House Recharged Labor	\$0	\$8,430	\$0
Lot Operating Projects	\$150,000	\$223,725	\$156,000
Halloween		\$36,461	\$46,000
<b>Total Other</b>	<b>\$197,950</b>	<b>\$333,215</b>	<b>\$293,250</b>
<b>TOTAL EXPENSE</b>	<b>\$1,911,054</b>	<b>\$1,891,385</b>	<b>\$2,297,774</b>
<b>Balance (Net in Operations)</b>	<b>\$3,100,012</b>	<b>\$3,398,472</b>	<b>\$2,962,327</b>

1. Reflects correcting adjustment to more accurately include the \$2 to \$3 increase for night and weekend parking and the Graduate Student Lock In Fee increase
2. Reflects adjustments made to better align funding flow from recharges to salaries
3. Ratepayer Board voted to provide \$74K in support of TAP Program
4. Reflects expected increase in operating costs for Halloween 07-08
5. Director Salary @50%, Financial Manager 50% @60K plus benefits, Salary increase 4-5% across the board
6. Increase reflects 22 Parking coming on line
7. Reflects \$1 increase in night and weekend permit sales going to Field Services
8. Necessary because lot surveys are essential to space and occupancy planning for the future.

**Attachment "B"**

*TPS*

*2006-2007*

*Actual Reserves Expenses*

*Debt Service*

**RESERVE EXPENSES 2006-2007**

Electrical Building Infrastructure 166-86	\$23,130
Campus Infrastructure	\$6,070
Rear Deck 166-88	\$149
Deck Credits	(\$23,443)
Front Deck	\$26,273
Permit Dispensers	\$27,293
Door Security	\$14,851
Glass Security	\$760
Camera Security	\$9,753
Signage 166-93, 166-94, 166-97	\$49,798
Replace 4 Parking Light Fixture	\$7,066
Energy Absorption	\$2,833
Photocopier	\$5,842

**Total Reserve Expense 06-07** \$150,375

**DEBT SERVICE**

Debt - Mesa Structure	\$859,300
Debt - 10 Parking Structure	\$578,520
Debt - 22 Parking Structure	\$658,908

**Total Debt Service, FY 07-08** \$2,096,728

**TOTAL RESERVE EXPENSES AND DEBT SERVICE** **\$2,247,103**

**New balance in reserves \$3,250,934**

**Attachment "C"**

***TPS***

***2007-2008***

***Projected Reserves Expenses***

***Debt Service***

**PROJECTED RESERVES EXPENSE**

Lot Planning & Analysis for 10 year Capital Plan	\$48,000	
Paystation Upgrades	\$5,000	
Infrastructure - 986080 166-86	\$25,000	
Permit Dispensers - Lukes	\$140,400	
Permit Dispensers - Hardwire	\$40,000	
Permit Dispensers - Communications	\$20,000	
Bathroom Upgrades 381 & 388	\$25,000	
10 Parking Storage Room Upgrades	\$15,000	
22 Parking Work Area Redesign	\$5,000	
Dedicated Electrical Security Card Access Circuit	\$1,500	
Major Parking Lot Maintenance	\$200,000	
	<b>\$524,900</b>	37 Parking, 9W Parking, 7 Parking, Chemistry Service, Library Service

**DEBT SERVICE**

Debt - Mesa Structure	\$752,088
Debt - 10 Structure	\$784,295
Debt - 22 Structure	\$878,544
<b>Total Debt Service, FY 07-08</b>	<b>\$2,414,927</b>

**TOTAL RESERVE EXPENSES AND DEBT SERVICE**      **\$2,939,827**