

Transportation Services Vehicle Rate Overview

7/1/2025

Fleet Vehicle Types

- Assigned (Long-term rental)
- Pool (Daily rental)

Rate Types

- Monthly Rental Rate: Vehicle Purchase Cost + Administration + Auto Insurance + Working Capital Fund Replenishment fee + Deficit Reduction fee + Parking Permit.
- Maintenance Rate: Maintenance rate for assigned and pool vehicles varies with type of vehicle and includes garage labor, parts, outside services and supplies.
- Fuel Rate: Gasoline dispensed at campus station is recharged at cost and is adjusted monthly to reflect changes in price of gasoline: Prior month's fuel cost + \$0.14/gal (to fund campus station fueling equipment replacement). Fuel obtained at off-site vendor is recharged at cost, with no markup.

Assigned Vehicle Rental Rate

- Vehicle Purchase Cost: Amortized over 6 years.
- Administration: \$171 - Salaries and administrative expenses divided by number of fleet vehicles.
- Auto Insurance: \$81 – Premium determined yearly by UCOP/Risk Management.
- Working Capital Fund Replenishment fee: \$23 – Requested by Budget Office to help restore fund to a positive balance. (Working Cap provides funds for purchase of vehicles.)
- Deficit Reduction fee: \$17 – Requested by Budget Office to eliminate accumulated carryforward deficit of \$736,121 due to losses incurred during FY18/19-22/23. (Primarily caused by loss of pool vehicle rental revenue due to pandemic.) May be adjusted yearly to reflect changes in fleet size.
- Parking Permit: \$37.50 – Permit rate determined by Parking Services.

Assigned Vehicle Maintenance Rate

- Maintenance/Repair of vehicle: Varies with type of vehicle. Includes expenses for garage labor, parts, outside services & supplies.

Assigned Vehicle Fuel Rates

- Fuel dispensed at campus station is recharged at cost, with rate adjusted monthly: Prior month's fuel cost + \$0.14/gal. Fuel obtained at off-site vendor is recharged at cost, with no markup.

Pool Vehicle Rental Rate

- Daily Rental Rate: Vehicle purchase cost, administrative expenses, maintenance rate, auto insurance, Working Capital Fund Replenishment fee and Deficit Reduction fee, divided by approximate number of rental days per month. (Weekly and monthly rates also available.)
- Fuel Rate: Gasoline to refuel vehicle at campus station upon its return is recharged at cost + \$0.14/gallon. Fuel rate may be adjusted monthly to reflect changes in cost of gasoline.
- Refueling of pool vehicle while away from campus, if necessary, is to be paid by driver using Voyager fuel credit card. Fuel is recharged at cost, with no markup. (Refill tank before returning vehicle.)
- Parking Permit: \$10/rental.

Off-Campus Vehicle Rentals

- Off-campus vehicle rental fee: \$32 - Off-campus vehicles (Hertz, Enterprise, etc.) are provided when fleet vehicle is not available, or at request of customer.
- Refueling of off-campus vehicle is to be paid by driver using personal credit card or department Travel & Entertainment credit card. Refill tank before returning vehicle. Keep receipts for reimbursement by department.)