

Transportation Services Assigned Vehicle Overview

7/1/2021

Assigned vehicles are those that are typically rented for 3 or more months. For vehicles 0-6 years old the rental rate includes the purchase cost of the vehicle as well as direct and indirect costs. Vehicles purchased at the request of a department are assigned for a minimum of 6 years. (Six years is the loan amortization term.)

Requests for assigned vehicles are made by contacting Doug Hatt (x3692, doug.hatt@tps.ucsb.edu). Doug will assist in determining the availability of a suitable fleet vehicle to meet the requesting department's needs. If a vehicle is not available it would be necessary to purchase one.

A department being assigned a vehicle must complete an "Assigned Vehicle Rental Agreement" form. This includes terms such as the minimum rental period, vehicle expense and insurance responsibilities, service schedule, UC use policies, etc. It also includes rental rates, starting date and odometer reading, vehicle condition, etc. The agreement must include a recharge budget account number and be signed by an authorized signer.

Rental Rates

The rental rate for an assigned vehicle consists of a number of components. These include vehicle type (gasoline or electric), purchase cost, insurance and whether or not the vehicle has been fully paid for. In addition, there is a \$23 Working Capital Fund replenishment fee, established to help restore the fund to a positive balance. (Working Cap provides the funds for the purchase of vehicles.)

	New Vehicle 0 - 6 Years Old	Fully Amortized Vehicle 6+ Years Old
Vehicle Cost	Purchase Price (6-year amortization)	\$0
Overhead	\$100 (Electric) / \$149 (Gas)	\$100 (Electric) / \$174 to \$279 (Gas)
Insurance	\$71	\$71
Parking	\$37.50	\$37.50
Working Cap Fee	\$23.50	\$23.50

Overhead for fully-amortized vehicles varies from \$75 for electric vehicles to \$169 for smaller gasoline vehicles up to \$269 for the largest vehicles, such as an aerial boom truck. This scaling is to encourage the use of smaller and more environmentally friendly vehicles.

Mileage Rates

The mileage rate consists of a garage/maintenance/repair component and fuel component. The garage component includes expenses for labor, overhead, parts and supplies. The garage component of the mileage rate is reduced by 50% for first 3 years. This reflects the higher mpg and lower repair costs during the warranty period. It is increased by 25% for vehicles more than 15 years old or with more than 175,000 miles, reflecting a vehicle's higher maintenance/repair/fuel costs and to encourage replacement of the vehicle.

	Per Mile
Garage Costs	\$0.17 to \$0.85/mile
Fuel	\$0.12 to \$1.66/mile

The fuel component is adjusted quarterly, based on the cost of fuel: prior 3-month's fuel cost + \$0.15/gal (markup) + \$0.10/gal (to fund future fueling equipment replacement).